MUSKWA-KECHIKA MANAGEMENT AREA

Record of Decision

Muskwa-Kechika Trust Fund 2003-2004 Expenditure Plan

The Muskwa-Kechika Advisory Board (Board) is a body appointed by the Premier of British Columbia, to advise on the integrated resource management in the Muskwa-Kechika Management Area (M-KMA), as defined under the *Muskwa-Kechika Management Area Act (1998)* and *the M-KMA Amendment Act 2001 (Bill 14)*. Under the terms of the *M-KMA Act*, the Advisory Board is responsible for making recommendations to the government Trustee regarding expenditures from the M-K Trust Fund, according to criteria consistent with the Board's strategic plan and governance model. The Trustee for the M-KMA Trust Fund is the Minister of Sustainable Resource Management. This report details the Muskwa-Kechika Advisory Board expenditure recommendations to the Trustee for the 2003-2004 fiscal year.

The Expenditure Plan is the culmination of a thorough and systematic process, which included:

- Several meetings of the Board's Strategic Planning Committee to review information received from the Minister and Deputy Minister. In addition, representatives of government agencies, other Advisory Board committees and the M-KMA Program Manager, prepared recommendations for the Board.

- Two meetings of the Board and representatives from the Ministry of Sustainable Resource Management to review objectives, strategic priorities and the governance model.

- Several meetings of the Board's Strategic Planning Committee and the Executive Committee to review the governance plan and the expenditure plan.

The M-K Advisory Board recommends expenditures totaling **$2,150,750** to account for the confirmed funding sources available for the 2003-2004 fiscal year.

Approvals

These recommendations for the Expenditure Plan 2003-2004 of the Muskwa-Kechika Trust Fund are the consensus of the Muskwa-Kechika Advisory Board, and are presented on their behalf.

March 12, 2003

Ross Peck, Date
Chair, Muskwa-Kechika Trust Fund

I accept the recommendations of the Muskwa-Kechika Advisory Board for the 2003-2004 Expenditure Plan of the Muskwa-Kechika Trust Fund.

March 12, 2003

The Honourable Stan Hagen, Date
Trustee of the Muskwa-Kechika Trust Fund
Minister of Sustainable Resource Management

Review Process

Review for the 2003-2004 Expenditure Plan was the result of a collaborative process between the M-K Advisory Board and the following:

- M-K Advisory Board Extraordinary meeting with David Johns and Phil Zacharatos (Dec. 4/ 2002)
- University of Northern BC/Northern Land Use Institute representatives and Research Committee of the M-K Advisory Board (Dec. 5/03)
- Strategic Planning Committee meeting of the M-K Advisory Board (Dec. 40/03 & Jan. 14/03)
- Representatives of the M-K Advisory Board and Jon O'Riordan, David Johns and Phil Zacharatos (Jan. 15/03)
- Executive Committee (Jan. 24/03)
- Representatives of the M-K Advisory Board (Feb. 3/03)
- Representatives of the M-K Advisory Board, Minister Stan Hagen and Deputy Minister Jon O'Riordan (Feb. 4/03)
- M-K Advisory Board meeting (Feb. 11-13/03)
- On-going discussions with government representatives, including the Program Manager.

The above discussions assisted the Advisory Board to identify and prioritize the strategic funding priorities for fiscal year 2003-2004. The Advisory Board received clear direction from the Trustee, Minster Stan Hagen (Sustainable Resource Management), and Deputy Minister Jon O'Riordan, that government's priorities for the M-KMA continue to be the completion of all local strategic plans.

Governance & Partnerships

In their governance redesign model, the Board proposes a clear business case for adjustments in the timeframe for pre-tenure planning, which matches the practical realities of seasonal operating constraints, and geographic priorities for resource development. In addition, the Board proposes a continued broad base of support, greater opportunities for public-private partnerships, and a 'made in the north' approach.

During its February 2003 meeting, the Advisory Board received information and advice from the Program Manager that formed the basis for further discussions to fully consider government's priorities in the review process. Within the constraints identified by funds available, the Advisory Board attempted to respond to the priorities set out by government, while maintaining the direction and intent of the M-KMA. Projects recommended enhance the delivery of pre-tenure planning, add crucial research and inventory elements to the operational management of the local strategic plans, and will assist to develop and implement aboriginal involvement strategies.

The previous fiscal year proved to be somewhat challenging for the Board to confirm partnerships, in light of ongoing governance discussions and no clear policy to solicit funds to the Trust Fund. Projects that have an obvious potential for partnerships have been identified, and these options are being pursued. There have been promising discussions on two significant initiatives. These are still under development and will be brought to the Minister as they transpire.

Recommendations

The Muskwa-Kechika Advisory Board submits these recommendations in response to fulfilling its legislative obligations and the New Era initiatives. The Advisory Board reached consensus on the Expenditure Plan contained herein and recommends that:

- The Trustee approve Trust Fund expenditures in the amount of **$2,150,750.** (The Board will manage up to the maximum budget approved).
- The Program Manager will report to the Trustee at the end of the fiscal year on the status of the additional donations received to the Trust Fund.

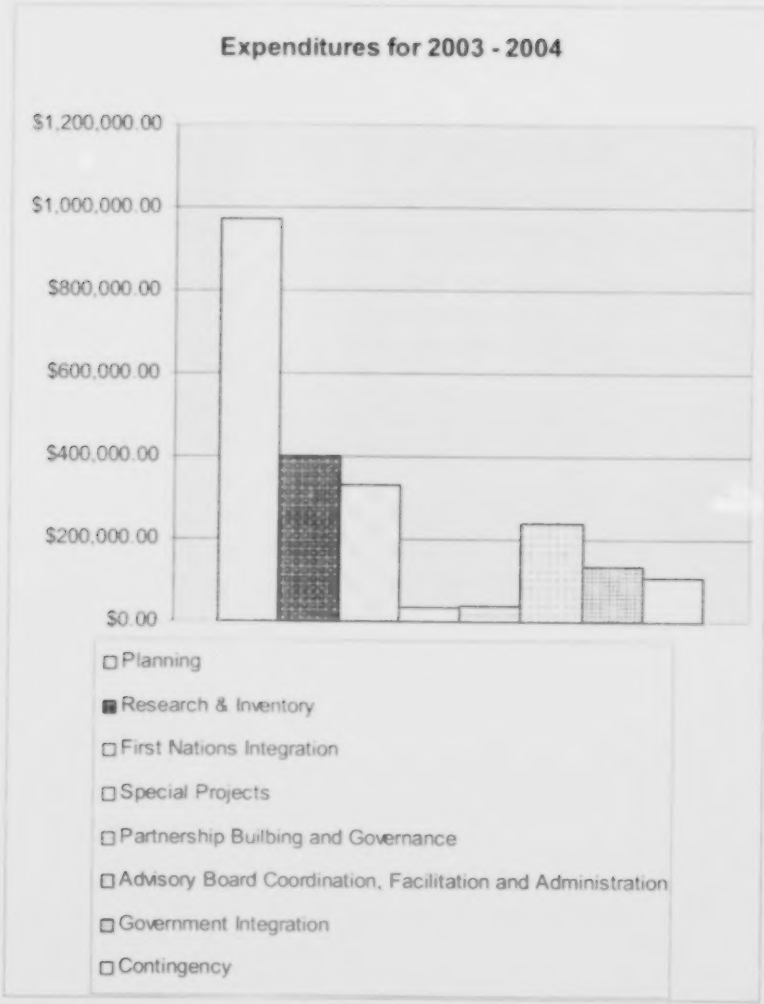
- Within all projects identified, the Board will ensure greater opportunities for meaningful participation and relationships with First Nations in the M-KMA. It is hoped that this process will provide managers with the proper tools to progress in a positive manner.

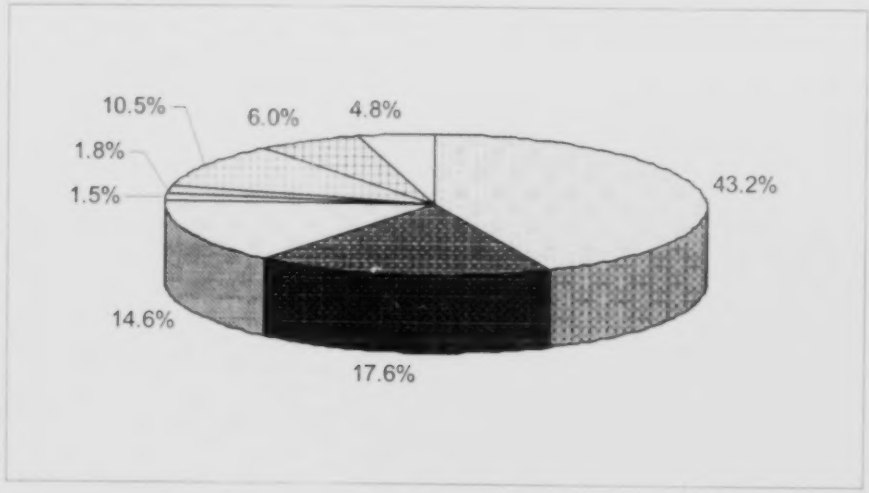
Budget-At-A-Glance:

Funding Categories	Base Funding	Donations/ Matching	Maximum Allocation
Planning (8 projects)	$ 955,000	$10,000/$10,000	$ 975,000
Research and Inventory (9 projects)	$ 318,250	$40,000/$40,000	$ 398,250
First Nations Involvement in the M-KMA (6 projects)	$ 230,000	$50,000/$50,000	$ 330,000
Special Projects (3 projects)	$ 35,000		$ 35,000
Partnership Building and Governance (1 projects)	$ 40,000		$ 40,000
Advisory Board Coordination, Facilitation & Administration (6 projects)	$ 237,500		$ 237,500
Government Integration (2 projects)	$ 135,000		$ 135,000
Sub Total	**$ 1,950,750**	**$ 200,000**	**$ 2,150,750**
	Grand Total:		**$ 2,150,750**
Contingency	$ 107,538		$ 107,538
Pending Major Partnerships (2 projects)	$ 0	$ 750,000/ $750,000	$ 1,500,000

Notes:

- *Funding Categories* refers to the summaries of all projects recommended for the fiscal year.
- *Base Funding* refers to base allocation from the Trustee.
- *Donations/Matching* refers to contributions received and potentially matched from the Trustee.
- *Maximum Allocation* refers to the maximum to be funded by the Board for that project.
- *Pending Major Partnerships*: will only proceed on the basis of donations and matching funds (see examples page 20). The probability that such projects will proceed is unknown.


Expenditures for 2003 - 2004
$1,200,000.00
$1,000,000.00
$800,000.00
$600,000.00
$400,000.00
$200,000.00
$0.00
Planning
Research & Inventory
First Nations Integration
Special Projects
Partnership Builbing and Governance
Advisory Board Coordination, Facilitation and Administration
Government Integration
Contingency


10.5%
6.0%
4.8%
1.8%
1.5%
43.2%
14.6%
17.6%

Projects Recommended for Funding 2003-2004

Planning .....$ 975,000

An Ecosystem Approach to Habitat Capability Modeling and Cumulative Effects Management (Year 3 of 5)

This large-scale study is concentrating on species for which minimal data exists and are most likely affected by disturbance: Stone's sheep, caribou, grizzly bear, and wolf were collared in the initial stages of the project. Additional species such as moose will also be collared. This project continues to use the best technology available (Global Positioning Satellite collars and satellite mapping) to determine critical habitats and movement corridors. The information collected is critical for defining routes of access into the Besa-Prophet pre-tenure area that minimize detrimental effects to wildlife, as well as for extrapolating the knowledge of the high value habitats to other pre-tenure areas. Defining the interactions between predators and prey is required because perturbations affecting one species can potentially have cumulative effects on the entire system. During this fiscal year, the data will contribute directly to on-going planning operations and access management, future pre-tenure plans, and the Conservation Area Design (CAD) being developed for the entire M-KMA. This project has benefited from partnerships among government, academia and private industry. This project was initiated in 2001 and to date over $1,250,000 has been invested.

Completion Date: March 31, 2006

Base funding:	**$400,000**
Maximum Allocation:	**$400,000**

Coordination of Pre-Tenure Planning Projects

Completion of pre-tenure planning projects in the M-KMA continues to be the highest planning priority. Pre-tenure planning is being reviewed. The pre-tenure plan for Besa-Prophet Phase I has been completed. A staging process for timelines completed for pre-tenure plans are being reviewed. The Advisory Board understands that the Province (MSRM) is responsible and accountable for pre-tenure planning, including: project management, technical planning team assignments, mapping and data provision, public consultation and administrative support. A further allocation is needed to support the planning functions in the areas of contracted professional and technical support, mapping and analysis and public consultation support. There has been a significant amount of base agency funds allocated to this project (e.g. Ministry of Energy & Mines, Sustainable Resource Management, Water, Land & Air Protection, and the Oil and Gas Commission), all that will continue to contribute.

Completion Date: A stage process has been proposed for completion of pre-tenure plans in all areas where a valid business case can be demonstrated by December 2004.

Base funding:	**$ 90,000**
Maximum Allocation:	**$ 90,000**

Conservation Area Design (CAD) Year 2 of 3

Provides a key conservation biology toolkit to assist in on-going planning and management issues. CAD will address the representativeness, niche areas, connectivity and core areas of the M-KMA. Provides an overview for planning in the entire M-KMA. Specifically provides for consideration and input of conservation values to Local Strategic Plans (LSPs), adaptive management and regulatory approvals. This is the sole analytical process that will examine the ecosystem dynamic for the full M-KMA. Previous donations have been received in the past fiscal. This project continues to generate interest and the potential of additional donations would decrease pressure to the General Account of the Trust Fund. A contract is in place to complete a draft CAD by March 31, 2004. Final completion of the contract includes a training component by June 2004. Release of funds is dependent upon attaining completion target goals through the year.

Completion Date: June 31, 2004

Base funding:	**$400,000**
Maximum Allocation:	**$400,000**

Integration of Local Strategic Plans (LSPs)

Investigate methods and legal requirements for the integration and application of local strategic plans, which will help to ensure consistency between plans and certainty as to what plans applies to what specific operation. As various local strategic plans will be completed this year, (e.g. pre-tenure, wildlife and recreation plans), the project is timely to address integration challenges identified by the Board and government.

Completion Date: March 31, 2004

Base funding:	**$ 20,000**
Maximum Allocation:	**$ 20,000**

M-KMA Industry Orientation

This initiative would provide orientation materials for users of the M-KMA with an initial focus on the oil and gas industry as required in pre-tenure plans. The package would include general information about the M-KMA as well as specific materials to the area that require attention prior to operational activites (e.g. pre-tenure plans). This package would address all users (e.g. guide outfitters, commercial recreation) and have input from tenure holders. *Note: If the Board is not successful in securing partnership donations from the OGC Science and Community Environmental Fund, this project is* ***not*** *recommended.*

Completion Date: March 31, 2004

Base funding:	**$ 20,000**
Potential donations:	**$ 10,000**
Potential Trustee matching:	**$ 10,000**
Maximum Allocation:	**$ 40,000**

Mackenzie Recreation Management Planning

The completion of the Mackenzie Recreation Management Plan will support a higher level of consultation (including more with First Nations) than original envisioned and review of the draft. Although an initial draft of the plan has been received, the Board has determined that additional resources were needed to ensure a quality plan is completed.

Completion Date: March 31, 2004

Base funding:	**$ 10,000**
Maximum Allocation:	**$ 10,000**

Park Management Planning

BC Parks is continuing development of parks and management direction statements for smaller parks and protected areas in the M-KMA. This project will also support development of new and revised plans within the Mackenzie area of the M-KMA. The collection of information and involvement of First Nations' communities is required to revise these old plans and develop management direction. This project continues to receive support from government agencies (e.g. Ministry of Water, Land and Air Protection).

Completion Date: March 31, 2004

Base funding:	**$ 10,000**
Maximum Allocation:	**$ 10,000**

Resource Management Zone (RMZ) Based Planning Pilot

This project will investigate the feasibility of an alternative local strategic planning framework in the M-KMA. It will help to explore alternative local planning models that more closely link to LRMPs spatially and address all values and uses in the LRMPs. One specific RMZ in the M-KMA will be chosen as a pilot.

Completion Date: March 31, 2004

Base funding:	**$ 5,000**
Maximum Allocation:	**$ 5,000**

Research and Inventory .....$ 398,250

Adaptive Management

This project would assist in the development of an adaptive management framework specifically for the M-KMA. Adaptive management has been identified as a key process to ensure plans are updated appropriately and good operational techniques are used. This project will involve two phases: a scoping exercise followed by the development of an applied model to implement adaptive management to pre-tenure planning. As the pre-tenure plans are completed, a model for adaptive management is critical to incorporate other issues as new information is received from science-based research. All stakeholders, including the M-K Advisory Board, First Nations and government, require immediate certainty that an adaptive management process is workable in the M-KMA. The initial year has the potential to evolve into a mulit-year project. This project has the potential for partnership funding.

Completion Date: March 31, 2006

Phase I "Initial Scoping Project"	
Base funding	**$40,000**
Phase II "Implementation"	
(note: Phase II will not proceed unless donations received).	
Potential donations	**$30,000**
Potential Trustee matching	**$30,000**
Maximum Allocation:	**$100,000**

Assessment of Habitat Suitability Models for Managing Predator-Prey Ecosystems (Year 3 of 3)

Provides support to Predictive Ecosystem Mapping (PEM) and habitat analysis. This project has contributed valuable information to evaluate the accuracy, reliability, and sensitivity of the current wildlife habitat suitability models that are being used to predict potential impacts of human and industrial activities on individual wildlife species within the M-KMA. This continues to be a relatively inexpensive project with very high value. In order to employ adaptive management concepts in future pre-tenure planning, we need to first understand the limitations of the models used in the M-KMA.

Completion Date: March 31, 2004

Base funding:	**$ 26,500**
Maximum Allocation:	**$ 26,500**

Research Gaps in the M-KMA

There are three main areas identified as research gaps in the M-KMA that are critical to planning and operational issues. They are Avian Focal Species and Inventories, Aquatic Inventories, Aquatic Studies, and Natural Disturbance Regimes (Phase I).

1 Avian Focal Species and Inventories

This project will aid in the development of improved information on species and habitats of birds in the M-KMA, as there is currently a lack of information and research in this area. Although the M-KMA is known for its predator-prey systems, there is a critical need to undertake research on avian focal species to ensure that we have a better understanding of the entire ecosystem in order to effectively complete the planning and carry out comprehensive management. This project will provide baseline information useful in the pre-tenure planning process and will develop and record bird species in the M-KMA. This project will provide additional information for the CAD project, which lacks specific data on avian focal species.

2 Aquatic Inventories and Studies

There is a need to more effectively address aquatic ecosystems, water quality and quantity issues in the MKMA. Aquatic systems serve as the arteries of the ecosystem. We have very limited knowledge of the aquatic systems in the M-KMA. This project will define and address gaps in aquatic information. There is a need to make up for this shortfall of information and understanding of a key ecosystem component. This project will compile existing M-KMA information on water quality, quantity and aquatic resources and will assist in the development of LSPs and Operational Plans. Possible partnerships exist.

3 Natural Disturbance Regimes – Phase I

There is little data available to date on boreal ecosystem disturbance events (i.e. forest fires, their history and habitat impacts). Boreal forests have natural disturbance driven ecosystems. It is important to understand the fire history of the M-KMA in order to incorporate fire disturbance issues and events into ongoing planning and management. This information will benefit the CAD project. The creation of natural disturbance type maps of the M-KMA will be one product produced from this project. This will provide information useful in evaluating development proposals that endeavour to mimic natural disturbance in the design or reclamation phases. It will provide the basis for defining landscape level ecological change. Initial scoping has indicated that a proposed methodology based on utilization of forest cover will require extensive updates of existing map at significant expense. An initial phase of this project would be to determine if there are alternate technologies available (i.e. satellite mapping) that can provide this information layer at a reasonable cost. Possible partnerships to be explored.

Completion Date: March 31, 2004

Note: $20,000 is allocated towards each component. To encourage partnerships, a maximum of $40,000 will be allocated from the general account and the utilization of the full $60,000 is contingent upon receiving donations.

Base funding:	**$ 40,000**
Potential donations:	**$ 10,000**
Potential Trustee matching:	**$ 10,000**

Maximum Allocation: **$ 60,000**

Ecological Importance of Mineral Licks (Year 3 of 3)

Critical information to support completion of CAD, pre-tenure plans and the Wildlife Management Plan. Key niche and special feature information to support planning and management, especially in special management zones. Project investigates the quantifying of the chemical properties of mineral licks, distinguish between wet and dry licks, and define the timing and frequency of use by Stone's sheep, mountain goat, moose, and elk.

Completion Date: March 31, 2004

Base funding:	**$ 17,000**
Maximum Allocation:	**$ 17,000**

Frog Gataga River Caribou (Year 3 of 3)

Caribou are an umbrella species due to their large home ranges. The Frog Gataga herd is the least understood caribou herd in the M-KMA. This project examines the home range and seasonal habitat use by the Frog Gataga River caribou. As expected from a species that is top down limited, range and use is largely driven by the need to minimize predation threat. Year three will allow the consolidation of the results of the previous two years of monitoring.

Completion Date: March 31, 2004

Base funding:	**$ 2,500**
Maximum Allocation:	**$ 2,500**

M-KMA Overview Watershed Fish and Fish Habitat (Year 4 of 4)

Critical information to support completion of CAD, pre-tenure plans and the Wildlife Management Plan, which will also add to the existing Fisheries Data Warehouse. This project will coordinate with other inventories being done and implements draft Wildlife Management Plan recommendations for systematic inventory. Prioritized first in areas where pre-tenure planning is occurring, and then addresses other watersheds with significant lack of fish and fish habitat data in the M-KMA. This project delivers Resources Inventory Committee (RIC) standard overview fish and fish habitat watershed surveys for M-KMA watersheds which did not receive any systematic fish and fish habitat surveys within other funding envelopes in the past. The Ministry of Water, Land and Air Protection has contributed a significant amount of resources.

Completion Date: March 31, 2004

Base funding:	**$ 75,000**
Maximum Allocation:	**$ 75,000**

Orthophotos, Northern M-KMA

This project would convert stereo pairs of photographs into digital seamless coverage. Currently, not all photographs of the M-KMA have been converted. It will convert existing imagery into a format that is more useable by resource managers, researchers, and developers. It will also be useful for planning and operations. *Note: This project takes advantage of an existing standing offer agreement at preferred rates available through Land Information BC, if the project is completed this fiscal year.*

Completion Date: March 31, 2004

Base funding:	**$ 37,250**
Maximum Allocation:	**$ 37,250**

Range/Campsite Assessment (Year 4 of on-going)

This project builds on current database and will continue to collect data needed to support the implementation of the M-KMA Recreation Management Plan (RMP), specifically for range and campsite assessments in high use corridors. It will address information needs identified in the RMP and would be useful in adjudicating commercial recreation tenures issued by the Ministry of Water, Land and Air Protection, and Land & Water BC, Inc.

Completion Date: on-going

Base funding:	**$ 40,000**
Maximum Allocation:	**$ 40,000**

Stone's Sheep Parasites: Prevalence and Demography (Year 3 of 3)

Project investigates key issue related to globally significant species under threat, and may affect camelid policy. Important species ecologically and for guide outfitters/hunters. The M-KMA is home to over 75% of the world's Stone's sheep. To continue collecting further samples to complete investigations of where the adult parasite lives and to add to existing knowledge of Stone's sheep health status. Very little information known on Stone's sheep but there is significant concern about parasite loads and impact on health/mortality. Establishes essential baseline data on Stone's sheep and will allow evaluation of impacts of development. (Note: This project was originally to be completed last year, however, the biologist was not available.)

Completion Date: March 31, 2004

Base funding:	**$ 40,000**
Maximum Allocation:	**$ 40,000**

First Nations Involvement in the M-KMA.....$ 330,000

Compliance and Enforcement (CR Tenures, Aboriginal Officer, Patrols)
Part of this project relates to commercial recreation tenure in the M-KMA and the need for compliance and enforcement. This component will assist, initiate and explore a vehicle for opportunities to enhance CR tenures in the M-KMA. This component will be partnered with Land and Water BC Inc. and the Ministry of Water, Land and Air Protection.

The other component of this project continues to enhance a Conservation Officer (CO) enforcement presence within the M-KMA, over and above the normal level of CO presence in the backcountry. This project is key to maintaining management presence and public awareness of on-going enforcement and management in M-KMA. Supports increased aboriginal involvement in the capacity building initiatives with First Nations by linking perspective to the pre-tenure plans and other issues arising from within the M-KMA (e.g. improved fish, wildlife and commercial tenure enforcement). Previous funding of this project has lead to the development of the only qualified First Nations Conservation Officer in the province. There is a risk of losing this position should funding not become available. Discussions are ongoing to reduce level of funding from M-KMA. The Board will continue to seek outside support, which will decrease pressure from the general account.

Completion Date: March 31, 2004

Base funding:	**$ 85,000**
Maximum Allocation:	**$ 85,000**

Incorporation of First Nations' Values Workshop
To foster and encourage increased involvement from First Nation's communities specifically regarding incorporating First Nations' values towards wilderness, pre-tenure planning, landscape plans, and operational decisions. Includes some administrative duties by the Coordinator and/or the Assistant. A Workshop Coordinator has been selected and will seek potential partnerships for this project. ***Note***: There is potential for significant cost recovery for this workshop, as indicated in last fiscal year's accomplishment to secure sponsorships. Although the Board will continue to seek donations for this project, funding is not dependent upon donations; the workshop will go on. The workshop is scheduled for **October 22-23-24, 2003** in Fort Nelson.

Completion Date: March 31, 2004

Base funding:	**$ 30,000**
Potential donations:	**$ 15,000**
Potential Trustee matching:	**$ 15,000**
Maximum Allocation:	**$ 60,000**

Incorporation of Traditional Ecological Knowledge (TEK) and Traditional Use in Planning

There is a growing acknowledgement among resource managers and researchers of the importance of effectively integrating TEK with conventional science and applying it in planning, management and operations. There is potential from outside funding to expand on this project. The intention here is to examine existing TEK knowledge and models and then apply the knowledge to support planning in the M-KMA. Dissemination of project results will be available to all First Nations involved in the M-KMA for review. The Advisory Board is exploring potential partnership with the current Fort St. John Results-Based Pilot Project underway. Discussions are ongoing with UNBC, First Nations and potential partners.

Completion Date: on-going

Base funding:	**$ 40,000**
Maximum Allocation:	**$ 40,000**

In-House Support for First Nations Involvement in Pre-Tenure Planning

The Advisory Board has placed a high priority on Aboriginal involvement and related initiatives in the coming year. The Board is confident that this level of involvement will be improved and will specifically assist in ensuring that impacted First Nations' communities are engaged in the pre-tenure planning process. The emphasis will be on assisting First Nations to review and provide comments. Funding may include face-to-face meetings and assistance for First Nations to review strategic plans. May be used to directly support funding capacity with pre-tenure planning. The Board will approach Ministry of Energy & Mines and the Oil and Gas Commission for potential partnerships. This project will commence regardless of donations received.

Completion Date: March 31, 2004

Base funding:	**$ 10,000**
Potential donations:	**$ 10,000**
Potential Trustee matching:	**$ 10,000**
Maximum Allocation:	**$ 30,000**

First Nation Involvement in the M-KMA

This is an Advisory Board commitment to fund an annual youth camp program in which aboriginal and non-native youths spend time in a wilderness setting, for training in science and cultural skills related to the M-KMA. The Advisory Board has established funding criteria for this successful program for First Nation's communities to apply. This year, Treaty 8 First Nations will apply to the program.

Note: Maximum allocated funds for this project will not exceed $100,000. Should donations and matching dollars combined, exceed $100,000; the base funding will revert back to the General Account.

Completion Date: March 31, 2004

Base funding:	**$ 50,000**
Potential donations:	**$ 25,000**
Potential Trustee matching:	**$ 25,000**
Maximum Allocation:	**$100,000**

Note: Donations received to date: **$ 2,500**

First Nation Involvement in the Wildlife Management Plan for the M-KMA

The Board would like to explore methods to engage First Nations' involvement in on going wildlife management issues. There is currently a gap in the draft Wildlife Management Plan of issues that are important to First Nations. Many other jurisdictions in the north have developed methods to engage First Nations in wildlife management and this project would examine other models and evaluate their effectiveness for the M-KMA.

Completion Date: March 31, 2004

Base funding:	**$ 15,000**
Maximum Allocation:	**$ 15,000**

Special Projects.....$ 35,000

Integrated Resource Management Conference

This project will provide support for an Integrated Resource Management Conference scheduled in November 2003, in Prince George. The partners involved, the Ministry of Sustainable Resource Management and the McGregor Institute are interesting in an M-KMA focus during the conference, specifically as a case study.

Completion Date: October 31, 2003

Base funding:	**$ 2,500**
Maximum Allocation:	**$ 2,500**

M-KMA Website, Brochure, Advertising, Database and Promotions

This project will support maintenance of the M-KMA website, and assist in developing procedures and strategies for implmenting M-KMA projects onto the website and database development. Potential partnerships with UNBC are being explored. The District of Mackenzie and the Northern Rockies Regional District have committed to support the design and development of a M-KMA brochure, and funds identified in this project would support printing.

Base funding:	**$ 7,500**
Maximum Allocation:	**$ 7,500**

UNBC Partnership (on-going)

The 1999 agreement between the M-K Advisory Board and UNBC will terminate March 31, 2003. The original agreement included a grant of $400,000 for research, 8 semesters of graduate student funding, public presentations, and an M-K Professorship; an additional $500,000 was established for an endowment. The benefits for a new agreement are both substantial and mutual between both parties, as well as government agencies. This project has the potential to seek partnerships.

Completion Date: on-going

Base funding:	**$ 25,000**
Maximum Allocation:	**$ 25,000**

Partnership Building and Governance .....$ 40,000

Fundraising and Governance

The project will assist in the completion of the governance and fundraising model. As the M-K Advisory Board moves into the new funding model, it is critical to develop a solid, new fundraising plan which will be of interest to potential donors (e.g. industry, foundations, local government, public sector). Expert contract advice will likely be required in preparing an effective new plan. Travel expenses may be required by Advisory Board members and/or staff, as well as material costs in order to complete the Governance model and activate the plan.

Completion Date: March 31, 2004

Base funding:	**$ 40,000**
Maximum Allocation:	**$ 40,000**

Advisory Board Coordination, Facilitation & Administration.....$ 237,500

Coordination (Fees and Expenses)

Contributes to the administrative and professional services of the Advisory Board, specifically in establishing and maintaining a high level of awareness and public profile for the M-KMA. A full-time coordinator is essential so that the Board and the Committees are operating as effectively as possible. Some outreach is required and could be used on an as–needed basis, however, more emphasis is required for Committee meetings and support. This project will require one full-time position utilized to effectively seek community support and maintain the services required for a publicly accessible office necessary to conduct the business of the Advisory Board. Another contract is available for facilitation support for many of the complex processes in which the Advisory Board and Coordinator must engage. Fee includes services, office materials, supplies, photocopier, printing, postage, advertising, cellular phone, conference, travel, and general costs to service the needs of the Advisory Board.

Completion Date: March 31, 2004

Base funding:	**$133,500**
Maximum Allocation:	**$133,500**

Facilitation

Contributes mainly to the Advisory Board at the semi-annual meetings. Specifically in establishing a cohessive communication and dialogue.

Completion Date: March 31, 2004

Base funding:	**$ 15,000**
Maximum Allocation:	**$ 15,000**

Advisory Board Chair Honorarium/Fees

In recognition of demands of the position and foregone income. This is in line with advice received from government, and as such, arrangements have been agreed upon.

Completion Date: March 31, 2004

Base funding:	**$ 24,000**
Maximum Allocation:	**$ 24,000**

Direct Advisory Board Costs

This is required to support Board meetings and activities of committees. Costs include travel and meeting expenses.

Completion Date: March 31, 2004

Base funding:	**$ 30,000**
Maximum Allocation:	**$ 30,000**

M-K Advisory Board Office

Provides an effective way for the Coordinator to host meetings and functions. It serves as meeting space for Advisory Board members and Committees. Note: The existing office space was to be downsized last year, however, the landlord, BC Building Corporation, was tasked to find suitable office space and has failed to do so. A new location is still being investigated.

Completion Date: March 31, 2004

Base funding:	**$ 30,000**
Maximum Allocation:	**$ 30,000**

Annual Report

The printing of the *Report to the Premier and the Public* is a legal requirement under the M-*KMA Act*.

Completion Date: March 31, 2004

Base funding:	**$ 5,000**
Maximum Allocation:	**$ 5,000**

Government Integration.....$ 135,000

Policy and Procedures Manual for the M-K Trust Fund
This project supports the development of a policy and procedures manual required for the M-K Trust Fund, which is critical to the Board's future fundraising initiatives. Identified policies and procedures need to be documented and more completely developed prior to aggressively seeking contributions and donations from industry and other partners.

Completion date: March 31, 2004

Base funding:	**$ 20,000**
Maximum Allocation:	**$ 20,000**

Program Manager, M-KMA
This is a full-time Government position dedicated to M-KMA related matters. The amount includes salary, benefits, office, materials, cell phone, travel and vehicle.

Completion date: March 31, 2004

Base funding:	**$115,000**
Maximum Allocation:	**$115,000**

Contingency.....$ 107,538

Contingency
A contingency of *5 percent* of the base budget is recommended for a contingency fund.

Amount recommended for Funding from Base: $107,538

Pending Major Partnership Projects.....$ 1,500,000

Planning Inventory and Partnership Building

To date, two industry-driven projects have been proposed. The Advisory Board and Governement personnel have been in discussion with Teck Corporation regarding the former Churchill Mine site in the M-KMA. Teck Corporation has proposed a contribution of $250,000 to the Trust Fund, which they would ask to be matched, for a total project funds of $500,000 to be used towards cleanup and revitalization in the old mine area.

The second project, initiated by the Canadian Association of Petroleum Producers (CAPP), proposes a seismic group shot over a two-year period focussing mainly on the M-KMA. This would test innovative best practices. The initial donation towards a coordinated group seismic program for Year 1 would be $500,000, and would apply for matching funds by the Trustee for a total of 1 million dollars.
Year 2, CAPP would contribute an additional $500,000 towards a variety of projects in the M-KMA, determined by the Advisory Board and the Trustee. Year 2 donations would be matched by the Trustee for a total of 1 million dollars. Further discussion with Industry will continue. *Note: If the Board is not successful in securing partnership donations, these projects are* ***not*** *recommended.*

Base funding:	**$ 0**
Potential for matching:	**$ 750,000**
Maximum Allocation:	**$1,500,000**

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